



Level 12, One Pacific Highway
North Sydney NSW 2060
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TIMESHEET

Week ending	/	/
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Contractor's name

Client's name

Contractor's number

HOURS OF ATTENDANCE

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	TOTAL
Standard hours								
Overtime rate 1								
Overtime rate 2								

CONTRACTOR

I certify that the **total hours** are correct

Signed	/	/
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CLIENT

I approve the **total hours** are worked and chargeable and accept your standard terms of business

Signed	/	/
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Name

Position
